

Executive Registry  
81-1633

30 June 1981

DD/A Registry  
81-1373

MEMORANDUM FOR: Deputy Director for Operations  
Director, National Foreign Assessment Center  
Deputy Director for Administration ✓  
Deputy Director for Science and Technology  
Director, Intelligence Community Staff  
General Counsel  
Comptroller

ODP # 81-839

FROM: Deputy Director of Central Intelligence

SUBJECT: Liaison with the Congress

1. As previously stated in the Director's Note and the 24 June 1981 Administrative Notice HN [ ] the Legislative Liaison Branch will serve as the focal point for liaison with the Congress, its individual Members and their staffs; and with the Legislative Liaison Staffs of other Executive departments and agencies including the Intelligence Community. This Branch will keep the DCI and DDCI informed on all Congressional matters involving or affecting the Agency and the Intelligence Community. In order to carry out this responsibility, all Directorates and independent offices involved with Congressional affairs must coordinate and clear proposed activities with the Legislative Liaison Branch. A liaison officer will be in attendance at all briefings, hearings and meetings conducted on the Hill regarding Agency and Intelligence Community affairs.

2. Should there be any questions in this regard, please direct your inquiries to Chief of the Legislative Liaison Branch on [ ] or [ ]

[ ]

B. R. VINMAN  
Admiral, U.S. Navy

**ROUTING AND TRANSMITTAL SLIP**

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>D/OOP</i>	<i>J</i>	<i>7/10</i>
2. <i>EO</i>	<i>GD</i>	<i>7/10</i>
3. <i>DD</i>	<i>ES</i>	<i>7 July 81</i>
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

*Done 7/8*

*Copy to All Div/Staff Chiefs with note*

*② ODP's Executive officer will continue to be the point of contact for Legislative Liaison within ODP. Please coordinate all such activities through him.*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
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*EO/OOA*

Phone No.